



# XVII Convocation of IIT Allahabad

Date:16/2/2023

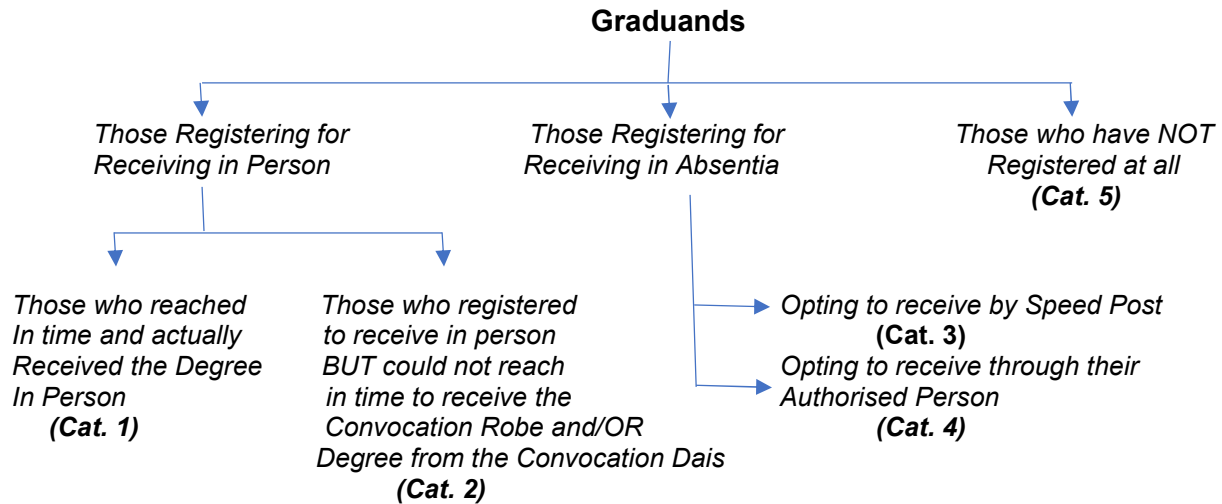
## General Information

Scheduled on March 18, 2023 (Saturday) from 2.30pm to 6 pm in the Main Auditorium of IIT Allahabad, Jhalwa Campus, Prayagraj (Allahabad) 211015, UP, India

- 1) This communication is the formal invitation to all eligible Degree Recipients for XVII Convocation. On the occasion of its XVII Convocation, Institute proudly welcomes all its eligible Degree recipients.
- 2) Pl. note that this XVII Convocation was earlier slated to happen in September 2022, BUT could not happen due to unforeseen circumstances.
- 3) Chief Guest on the occasion is Dr Sriram Rajamani, Managing Director, Microsoft Research India. He has kindly consented to deliver the Convocation address.
- 4) Convocation XVII is slated to happen in Physical Presence Mode ONLY.
- 5) All the information and latest updates relevant to the XVII Convocation, which is scheduled to be held as per the above schedule will be made available at <https://convocation.iita.ac.in/>. This shall remain the official communication channel for the purpose.
- 6) All the graduands, desirous of receiving the degree in the said convocation are ESSENTIALY required to register through the ONLINE Registration portal latest by 6 PM of February 28, 2023 communicating their desire – to receive the degree In person or in absentia (through Postal medium), on Convocation webportal only.
- 7) **Who can receive the Degree in XVII Convocation ?**  
All those candidates who have completed all their Degree requirements such that their results have been declared by 6 pm of February 28, 2023 are entitled to receive their corresponding Degree in the XVII Convocation be held on 18/3/2023 For those completing the requirements later, may receive their respective degree in the subsequent Convocation.
- 8) E-Oath is mandatorily to be taken by all graduands.
- 9) THOSE CANDIDATES WHO HAVE ALREADY REGISTERED THEMSELVES EARLIER IN 2022, NEED NOT REGISTER , BUT they are requested to confirm there travel plan on the Convocation Web portal immediately and latest by 28/2/2023 (6pm). Travel Plan updation facility opens on 17/2/23 (12 noon) and shall close on 28/2/2023 (6pm).

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**10) Categories of Eligible Candidates for the purpose of receiving their Degrees :**



**11) Instructions for Cat.1 Candidates :**

Requirements for receiving the degree from them the Convocation dais 2023 ?

- a) Only those graduands who have registered themselves to receive the degrees in person ON THE ABOVE SAID PORTAL, would be eligible to receive the Degree/ Medal from the Dais. (Request – No participation request after the declared schedule of registration (6 pm of 28/2/23) on web portal, shall be entertained. So kindly do not embarrass the authorities by compelling them to send regret notes).
- b) No rehearsal is being organized at present.
- c) The Convocation Fees pre-paid by the students, includes the Convocation Robes Charges. The convocation robe for all male and female candidates, comprises of a Jacket (Light Greenish Colored, Band Gala, Sleeveless)
- d) The said Convocation Robes are non-returnable and shall remain with the graduand as a token of convocation memento.
- e) As per the decision of the Hon'ble BOG of the Institute, it is further desired that
  - Male Graduands shall present themselves in White Shirt, Black Trousers and Black Leather Shoes and the Convocation Robe.
  - Female Graduands shall present themselves in Golden Bordered White Saree. Accompanied with a Golden Colored Blouse and the Convocation Robe.

at the time of receiving the Degree from the Dais.

- f) Collection of Convocation Robes by those intending to receive the Degree in Person:

<u>Date</u>	<u>Time</u>	<u>Venue</u>
17/3/2023	3pm – 6pm	GF In Main Auditorium
18/3/2023	8am to 11am	Entry from CC3 Side of Main Auditorium

- h) Registered candidates are encouraged to collect their Convocation Robes on 17/3/2023 itself, to avoid any last-minute rush on the Robes Distribution Counters.
- i) Robes distribution counters shall close sharp at the indicated timings on 18/3/2023, to mark way for the convocation day on Dais activities.
- j) List of candidates who have collected their robes shall act as the final list of candidates present on the convocation day and the rest shall be treated as

being absent. Also, therefore the Degree Certificates of all absentee candidates shall be removed from the serial order of the Degrees on the Dais.

- k) At the time of Collection of Robes, the Degree Recipients are desired to produce their valid identification like Driving License, Aadhar Card, Passport, Voter Id Card, Pan Card, etc. as approved generally for the purpose by Gol. The same Photo Identity shall be required to be maintained by them (in personal possession), till they have finally received the Degree Certificate.
- l) Robes shall be given to the respective Graduand ONLY.
- m) Graduands MUST ensure that they have deposited their "NO DUES CERTIFICATE", before registering themselves on the Convocation Portal. Last date for Completion of NO Dues and deposition of Physical Identity Card of the Institute is 28/2/2023 (6pm).
- n) The formally attired candidates are expected to report at the Main Auditorium accordingly on 18/3/2023. After putting on the Convocation Robes the graduands are expected to be on their designated seat latest by 2.15 pm. Auditorium Gates shall close at 2.25pm.

#### **12) Instructions for Cat. 2 Candidates :**

AAA section shall wait for you to collect your degree in person from the AAA Section Counter, till the next one working day i.e. on 20/3/2023. Convocation Robe as a memento shall also be given alongwith the Degree , Merit Certificate, Medals etc as per eligibility. (Pl. note AAA Section works for One Hour after the Convocation is declared closed on the Dais. Next day is generally a Holiday. So the next working day shall shift accordingly).

#### **13) Instructions for Cat. 3 Candidates :**

Receiving the Degrees *in Absentia*;

- i. Candidates are required to register for the same through the Convocation Portal as per the details stated above. Registration Fees is already paid alongwith your last Semester Fees.
- ii. Such registered candidates shall be sent the degree Certificates by Speed Post. The Speed post charges stand included in the Registration fees, *in lieu* of the Convocation Robes.
- iii. Degrees of such registered candidates, shall be Speed Posted within 5 working days of the completion of the convocation to the registered *in absentia* candidates.

#### **14) Instructions for Cat. 4 Candidates:**

Pl. follow the process as detailed on the Convocation portal 2022. Method shall be activated, upon completion of the required documents.

#### **15) Instructions for Cat.5 Candidates ;**

**Degrees of Candidates who neither come to receive in person and nor register for *in absentia* receiving;**

- The respective Degrees/ other associated academic instruments, shall be maintained in the AAA Section of the Institute for a period of three years only, from the date of Convocation, after which Institute shall not be responsible for the Degree / Merit Certificate / Medals, other such academic instruments.
- During these three years, if the candidate desires to have his/her Degree sent to him/her, it shall be possible ONLY upon the remittal of further Rs 5000/- for the same. For this emailed request at [ar.aaa@iita.ac.in](mailto:ar.aaa@iita.ac.in) shall be required to be sent, directly by the concerned candidate.
- Medals are not sent by postal mechanism/ Courier.
- Candidates can have their Degrees and other academic instruments collected from the Institute by authorizing specified persons for collecting the same from the AAA

Section Counter, after prior appointment over email from [ar.aaa@iiita.ac.in](mailto:ar.aaa@iiita.ac.in) . There are specific requirements, which shall be mailed thereafter.

**16) Payment Transfer Details:**

**Mode of all Convocation related Payment-** Online, through the Convocation Registration Portal ONLY.

- 17) Program-wise tentative list of eligible students** (with name in Hindi & English) for award of Degree, subject to fulfillment of all other requirements, is being made available on convocation webpage immediately.

All the Degree recipients have already checked their name spellings (both in English as well as in Hindi). Any discrepancy, (Discrepancy herein refers to the mismatch in Spellings on the already issued Grade Cards with respect to the spellings stated herein, NO new configuration shall be accepted) should be intimated at [ar.aaa@iiita.ac.in](mailto:ar.aaa@iiita.ac.in) positively by 6 PM of 28/2/2023. E-mail sent to any other email id shall not be entertained.

- 18)** Only those candidates who confirm their presence for receiving their Degree at <https://convocation.iiita.ac.in/> and receive the convocation Robe in person by the declared time shall only be invited on dais for receiving the degree, on the convocation day.

- 19) limited on Campus accommodation** arrangement for males and Females is being attempted to be made. Accommodation shall be available at the nominal charges. Accommodation requests can be registered on the convocation portal itself, clearly stating the details of accompanying family members (as may applicable). Your travel details shall also be required to be registered on the webportal. Separate emailed requests are not required to be made. Those allotted on campus accommodation shall be intimated by the allotment list being put up on the portal itself by 10/3/2023 . E-mail sent for accommodation to any other email id shall not be entertained.

- 20)** Convocation Dinner is being organized for the Degree Recipients and their accompanying family members, alongwith the Institute Guests. The Dinner shall commence from 8 Pm on 18/3/2023. The venue shall be declared in due course of time. Meals on payments basis shall also be available at their respective places of stay, for those arriving in advance and leaving later.

Looking forward to welcoming you on Campus !

**Core Committee,  
XVII Convocation,  
IIIT Allahabad**