

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY ALLAHABAD, PRAYAGRAJ

18th CONVOCATION (2023)- 9th September 2023.

Date: 24/04/2023

Hon'ble Chairman BOG,IIIT-A(Dr. Anand Deshpande)
Hon'ble Director, IIIT-A (Prof. Mukul.S.Sutaone)

Chief Patron
Patron

1. Core Committee	Brief Scope of work
<ul style="list-style-type: none">• Prof. Shekhar Verma – Chairman• Prof. O.P.Vyas• Prof. Manish Goswami• Dr. Akhilesh Tiwari• Dr. Satish Kumar Singh• Dr Manish Kumar• Dr Rajat K Singh• Dr S Venkatesan• Dr. P. K. Saini• Dr. Asheesh Kumaar, Convener	All decisions pertaining to successful conduct of 18th Convocation
2. Reception/Accommodation Committee <ul style="list-style-type: none">• Dr Prasanna Misra, COW– Committee In-charge<ul style="list-style-type: none">• Dr. Amar Nath Yadav• Dr. Sangeeta Singh• Dr Savitri Joshi• Sh. Anand Sriastava• Sh. Rajat Ghosh	Accommodation arrangement in hostels (Alumni) and V.H(Institute Guests House and alumni with spouse)
3. Local Hospitality and Fooding Committee <ul style="list-style-type: none">• Dr. Pramod Kumar – Committee Incharge• Dr Upendra Kumar• Dr Ranjana Vyas• Sh Rajit Ram• Sh Sanjay Kumar	Order and Arrangement of Food, for students, parents, Guest, faculty & official etc (work out with Caterers on the basis of approved estimated budget)
4. Minute- to- minute Program, Convocation Material and Printing Committee (including Banners) <ul style="list-style-type: none">• Prof. Pavan Chakraborty- Committee Incharge<ul style="list-style-type: none">• Dr. Asheesh Kumaar• Sh.Ranjeet Banerjee• Sh.Ramesh Rai• Sh Santosh Kumar Mishra• Ms Asha	Invitation Cards, Convocation Booklets, Banners etc preparation, printing, fixation and distribution etc
5.Transport Committee <ul style="list-style-type: none">• Dr. Javed -Committee Incharge• Sh.Rajendra Bisht• Sh.Abhishek Kumar• Sh.Priyanshu	Transport arrangement for alumni and Guests
6. Audio video & Stills Committee <ul style="list-style-type: none">• Dr. Ashutosh Mishra – Committee Incharge• Dr. Mithlesh Mishra• Sh.Ajay Kumar Tiwari• Sh.AbhinabaBasu• Sh.Yogesh Kardam	Convocation Ceremony photography arrangement (Stills & Video) Convocation Web and live Streaming

<p>7. Auditorium and Dias Committee</p> <ul style="list-style-type: none"> • Dr. T Pant –Committee Incharge • Dr Nabjyoti Mazumdar • Dr. Sangeeta Singh • Sh. Manik Chandra • Sh. Ashutosh Shukla • Sh Bhupesh Tiwari 	<p>Complete Dias arrangement including on Dias seating, flower arrangement, VIP room arrangement, Stage audio, lighting carpeting, Senate hall etc</p> <p>General cleaning of full auditorium, Amin Block, Senate Hall, Procession path from admin block to Auditorium</p>
<p>8. Media Committee</p> <ul style="list-style-type: none"> • Dr. Sonali Agarwal — Committee Incharge • Dr. Anjali Gautam • Mr.Pankaj Mishra • Mr.Virendra Sharma 	<p>Media News, Press Conference Invitation, Press Hospitality etc</p>
<p>9. Health Care Committee</p> <ul style="list-style-type: none"> • All Doctors and Para - Medical Staff 	<p>Health & Medical Emergencies</p>
<p>10.Security Committee</p> <ul style="list-style-type: none"> • Dr. Ashutosh Kr Singh, Committee In-charge • Proctorial Board 	<p>On campus security and liaisoning with local Law enforcement agencies</p>
<p>11.Seating/Queuing Committee</p> <ul style="list-style-type: none"> • Dr. Kavindra Kandpal– Committee In-charge • Dr. Navjot Singh • Dr. Shiv Ram Dubey • Dr. Shanti Bhushan • Dr Rekha Verma • Sh.Saleem Ansari • Sh.Gaurav Tripathi • Ms. Gayatri Kashniyal 	<p>Allumni Management in and around Auditorium</p>
<p>12.Student Robe order & Distribution Comm.</p> <ul style="list-style-type: none"> • Dr. Muneendra Ojha – Committee In-charge • Dr. Anshu Anand • Sh.Suneel Kashyap • Sh.Pankaj Srivastava • Sh Shailendra Singh 	<p>Robes order and distribution to Graduands, Security Collection and Refund in Hostels</p> <p>Robe Attriring (including arrangement of Band Etc) and Security Collection</p>
<p>13.Invitation Distribution Committee</p> <ul style="list-style-type: none"> • The Registrar – Committee In-charge • Sh.Manish Khare • Sh.Kapil Srivastava • Sh.Vimal 	<p>Invitees list & Management</p>
<p>14.Academic Procession and Dias seating order (for Senate Members)</p> <ul style="list-style-type: none"> • Dean Academics 	<p>Academic Procession order and seating order of senate members in the auditorium</p>
<p>15. Medal and Distribution Prize Committee</p> <ul style="list-style-type: none"> • Dr Manish Kumar- Committee Incharge • Dr. Asheesh Kumaar • Dr. K.K. Tiwari • Sh. Ranjeet Banerjee • Sh. Kapil Srivastava • Sh. Anoop Verma 	<p>Distribution of medals</p>
<p>16. Web Portal Committee</p> <ul style="list-style-type: none"> • Prof Manish Goswami – Committee Incharge • Dr Sunny Sharma • Sh.Prashant Kumar Srivastava 	<p>Web portal Management, opening/closing/information entry etc.</p>