

XIX Convocation of IIT Allahabad

General Information

Scheduled Date : October 5, 2024

Day: Saturday

Time: 2:30 pm onwards

Venue: Main Auditorium of IIT Allahabad

1. This communication is the formal invitation to all eligible Degree Recipients for XIX Convocation. On the occasion of its XIX Convocation, Institute proudly welcomes all its eligible Degree recipients. **Convocation XIX is slated to happen in Physical Presence Mode ONLY.**
2. All the official communication will be through the website <https://convocation.iita.ac.in/>

Process to be followed

There are 2 things to be done

S.No	Registration	Profile Updation
1	Degree Recipient mode	Checking of Hindi/English Name
2	Oath/Affidavit uploading (in case of degree receiving in absentia/through authorized person)	Updation of Contact information (in case it needs updation)
3	Kindly follow the below procedure 1. login in https://erp.iita.ac.in/ using LDAP credential 2. Visit the AWARD section and then Convo Registration 3. Choose degree RECEIVING mode 4. Fill TRAVEL (arrival departure) information (will be updated soon) 5. Fill OTHER DETAILS like (accompanying person, accommodation etc)	Kindly follow the below procedure 1. login in https://erp.iita.ac.in/ using LDAP credential 2. Visit the AWARD section and then Profile Update 3. Verify photographs, 4. Verify Name (hindi & English) 5. Verify OTHER DETAILS
4	<u>Last date: 16/09/2024</u>	<u>Last date: 16/09/2024</u>

Kindly Note

- A) The name as visible in ERP portal will be printed in the degree certificate.
- B) All the graduands, desirous of receiving the degree in the said convocation are **ESSENTIALY required to** clear the DUES latest by 6 PM on 10/09/2024.

Who can receive the Degree in XIX Convocation ?

- Only those candidates who confirm their travel plan for receiving their Degree, receive the convocation Robe in person and had done the registration by the declared time, shall only be invited on dais for receiving the degree, on the convocation day. Others will be treated as if they have availed degree in absentia.

Degree in Absentia

- Such registered candidates shall be sent the degree by Post. Medal will not be sent via post.

For Non Registration

- The unregistered ones shall have to pay the fine as per institute norms. Medal will not be sent via post. The amount of degree handling charges will be time dependent. For the first 10 days after convocation, the charges will be Rs 1000, for the next 10 days it will be Rs 2000, for the next 10 days, it will be Rs 3000 and after one month of the convocation, it will be Rs 5000

Kindly Note

THIS TIME ONLY GRADUNADS WILL BE ALLOWED INSIDE THE AUDITORIUM

- Oath is mandatorily to be taken by all graduands.
- Travel plan updating facility has been opened.
- List of candidates who have filled travel plan and collected their robes shall act as the final list of candidates present on the convocation day and the rest shall be treated as being absent.
- The Degree Certificates of all absentee candidates shall be removed from the serial order of the Degrees on the Dais.
- The Convocation Fees pre-paid by the students, includes the Convocation Robes Charges. The convocation robe for all male and female candidates, comprises of a Sleeveless Jacket & Uttariya.
- The said Convocation Robes are non-returnable and shall remain with the graduand as a token of convocation memento.
- It is further desired that Male Graduands shall present themselves in White Shirt, Black Trousers and Black Leather Shoes and the Convocation Robe. Female Graduands shall present themselves in Golden Bordered White Saree accompanied with a Golden Colored Blouse and the Convocation Robe at the time of receiving the Degree from the Dais.
- Program-wise list of eligible students for award of Degree, subject to fulfillment of all other requirements, is being made available on convocation webpage SOON.

Regarding Robes

- Collection of Convocation Robes by those intending to receive the Degree in Person:

Date AND Time will be notified soon.

At the time of Collection of Robes, the Degree Recipients are desired to produce their valid identification like Driving License, Aadhar Card, Passport, Voter Id Card, Pan Card, etc. as approved generally for the purpose by Gol. The same Photo Identity shall be required to be maintained by them (in personal possession), till they have finally received the Degree Certificate.

- Robes shall be given to the respective Graduand ONLY.
- Graduands MUST ensure that they have deposited their “NO DUES CERTIFICATE”.

Dinner

- Convocation Dinner is being organized for the Degree Recipients and their accompanying family members, alongwith the Institute Guests.
- The dinner shall commence after the convocation is over. The venue shall be open area between main auditorium and CC1 side.

Looking forward to welcoming you on Campus.

Formal Attire

The Formal attire for the 19th convocation is decided to be:

- Male graduates: Formal white shirt, black formal pants with black leather formal shoes (To be procured by the individual).

Jacket and Uttariya shall be provided by the institute at the time of convocation.

- Female graduates: White saree with golden border and matching blouse with black sandals (To be procured by the individual).

Jacket and Uttariya shall be provided by the institute at the time of convocation.

**KINDLY NOTE THAT THIS TIME ONLY GRADUNADS
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